

Regulatory Review Committee of the
BOARD FOR ARCHITECTS, PROFESSIONAL ENGINEERS, LAND
SURVEYORS, CERTIFIED INTERIOR DESIGNERS AND LANDSCAPE
ARCHITECTS MEETING MINUTES

The Regulatory Review Committee of the Board for Architects, Professional Engineers, Land Surveyors, Certified Interior Designers and Landscape Architects (APELSCIDLA Board) met on May 16, 2023 at the Department of Professional and Occupational Regulation (DPOR), 9960 Mayland Drive, Richmond, Virginia, with the following members present for all or part of the meeting:

Caroline Alexander (CID)
Vickie Anglin (LS)
April Drake (Arch)
Jim Kelly (PE)
Karen Reynes (Citizen)

Ann Stokes, Demetrios Melis, Director, and Kishore Thota, and Chief Deputy Director were not present at the meeting.

Staff present for all or part of the meeting were:

Steve Kirschner, LRPD Deputy Director
Kate Nosbisch, Executive Director
Joe Haughwout, Regulatory Affairs Manager
Bonnie Davis, Regulatory Operations Administrator

No one was present from the Office of the Attorney General.

Mr. Kelly, Chair, called the meeting to order at 11:35 a.m.

Call to Order

Mr. Kelly advised the Board of the emergency evacuation procedures.

**Emergency
Evacuation**

Ms. Reynes moved to approve the agenda. Ms. Drake seconded the motion which was unanimously approved by: Alexander, Anglin, Drake, Kelly, and Reynes.

**Approval of
Agenda**

There was no public comment.

**Public Comment
Period**

The Committee completed a recap of the statutes that will be recommended to DPOR to be placed in the legislative package for the 2024 General Assembly session.

Statutory Review

The Committee began review of the Board's regulations starting with the

Regulatory Review

definitions.

The Committee took a recess from 1:22 p.m. to 1:30 p. m.

Recess

The Committee continued review with regulation 18VAC10-20-20. General Entry Requirements. A discussion took place regarding Good Moral Character. The Committee requested staff provide language that defines Good Moral Character. The language will be placed on the agenda of the next Committee meeting.

Regulatory Review continued

The Committee determined the next meeting will be scheduled for June 23, 2023 at 10:00 a.m. The Certified Interior Designers will meet at 9:00 a.m. to submit its section regulations to the Committee at 10:00 a.m.

Mr. Kelly passed the gavel to Ms. Anglin to chair the meeting.

Change of Chair

Mr. Kelly left the meeting at 2:24 p.m. and did not return.

Departure of Chair

The Committee completed review of regulations through 18VAC10-20-40.

Regulatory Review continued

There was no other business.

Other Business

Conflict of Interest forms and Travel Vouchers were completed by all Committee members present.

Conflict of Interest Forms / Travel Vouchers

There being no further business, the meeting was adjourned at 3:06 p.m.

Adjourn


James Kelly, Chair


Demetrios J. Melis, Secretary

**STATE AND LOCAL GOVERNMENT
CONFLICT OF INTERESTS ACT**

TRANSACTIONAL DISCLOSURE STATEMENT
for Officers and Employees of State Government

1. Name: Caroline Alexander
2. Title: Board Member
3. Agency: Interior Designers Section/APELSCIDLA Board
4. Meeting/IFF Date: Reg Rev Comm APELSCIDLA Meeting May 16, 2023

5. I have a personal interest in the following transaction:

Nature of Personal Interest Affected by Transaction:

I declare that I am a member of the following business, profession, occupation or group, the members of which are affected by the transaction:

I am able to participate in this transaction fairly, objectively, and in the public interest.

or

I did not participate in the transaction.

6. I **do not** have a personal interest in any transactions taken at this meeting.

Caroline Alexander
Signature

5/16/23
Date

**STATE AND LOCAL GOVERNMENT
CONFLICT OF INTERESTS ACT**

TRANSACTIONAL DISCLOSURE STATEMENT
for Officers and Employees of State Government

1. Name: Vickie McEntire Anglin
2. Title: Board Member
3. Agency: Land Surveyors Section/APELSCIDLA Board
4. Meeting/IFF Date: Reg Rev Comm APELSCIDLA Meeting May 16, 2023

5. I have a personal interest in the following transaction:

Nature of Personal Interest Affected by Transaction:

I declare that I am a member of the following business, profession, occupation or group, the members of which are affected by the transaction:

V. M. Anglin

I am able to participate in this transaction fairly, objectively, and in the public interest.

or

I did not participate in the transaction.

6. I **do not** have a personal interest in any transactions taken at this meeting.

V. M. Anglin
Signature

5/16/23
Date

**STATE AND LOCAL GOVERNMENT
CONFLICT OF INTERESTS ACT**

TRANSACTIONAL DISCLOSURE STATEMENT
for Officers and Employees of State Government

1. Name: April Drake
2. Title: Board Member
3. Agency: Architects Section/APELSCIDLA Board
4. Meeting/IFF Date: Reg Rev Comm APELSCIDLA Meeting May 16, 2023

5. I have a personal interest in the following transaction:

N/A

Nature of Personal Interest Affected by Transaction:

N/A

I declare that I am a member of the following business, profession, occupation or group, the members of which are affected by the transaction:

I am able to participate in this transaction fairly, objectively, and in the public interest.

or

I did not participate in the transaction.

6. I **do not** have a personal interest in any transactions taken at this meeting.

April Drake
Signature

05/16/2023
Date

**STATE AND LOCAL GOVERNMENT
CONFLICT OF INTERESTS ACT**

TRANSACTIONAL DISCLOSURE STATEMENT
for Officers and Employees of State Government

1. Name: Jim Kelly
2. Title: Board Member
3. Agency: Professional Engineers Section/APELSCIDLA Board
4. Meeting/IFF Date: Reg Rev Comm APELSCIDLA Meeting May 16, 2023

5. I have a personal interest in the following transaction:

Nature of Personal Interest Affected by Transaction:

I declare that I am a member of the following business, profession, occupation or group, the members of which are affected by the transaction:

I am able to participate in this transaction fairly, objectively, and in the public interest.

or

I did not participate in the transaction.

6. I **do not** have a personal interest in any transactions taken at this meeting.

Jim L. Kelly
Signature

5/16/23
Date

**STATE AND LOCAL GOVERNMENT
CONFLICT OF INTERESTS ACT**

TRANSACTIONAL DISCLOSURE STATEMENT
for Officers and Employees of State Government

1. Name: Karen Reynes
2. Title: Board Member
3. Agency: APELSCIDLA Board
4. Meeting/IFF Date: Reg Rev Comm APELSCIDLA Meeting May 16, 2023

5. I have a personal interest in the following transaction:

N/A

Nature of Personal Interest Affected by Transaction:

N/A

I declare that I am a member of the following business, profession, occupation or group, the members of which are affected by the transaction:

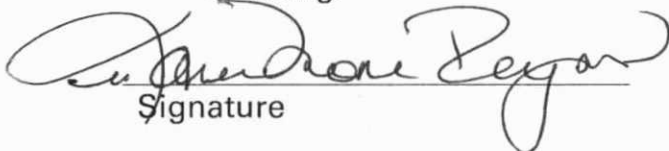
N/A

I am able to participate in this transaction fairly, objectively, and in the public interest.

or

I did not participate in the transaction.

6. I **do not** have a personal interest in any transactions taken at this meeting.


Signature

5-16-23
Date